Graduate Scholarship Information
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This is just a little general information. For the appropriate portals or avenues, this can vary between scholarships so it is important to verify how to apply early so there are no surprises. Graduate studies can be extremely expensive so these opportunities are invaluable.
Generally you would choose your supervisors to provide letters of recommendation, as they know your work and are familiar with you. For the research proposal part of the application, Anne-Julie will provide more detailed information later in the presentation. 

http://www.uottawa.ca/graduate-studies/students/awards

It is always a good idea to the scholarship website as often as possible because new information will be posted throughout the year. It is very important to note the deadlines for applications...they are firm and submissions after the fact will not be considered, so budget your time to prepare your application accordingly.
1) OGS and SSHRC require you to submit transcripts from all of the postsecondary institution that you have attended, whether this was just one course or a whole program. Do not assume that because the grades appear on your other transcripts that this will be sufficient or that a transcript doesn’t need to be submitted because it was for studies completed long ago. Submit the official transcripts of all of the postsecondary institutions you have attended.

2) You may have just started your program here this fall and have no grades that appear on your transcript yet, however OGS and SSHRC require you to submit a transcript to show you are registered in courses during the fall 2017 session.

3) OGS and SSHRC CGSM are provincial and federal scholarship managed internally by the University, however this does not mean that the documents you submitted for your admission to the program here can be used for these competitions. You must submit all new transcripts or translation of transcripts for these scholarship competitions and these documents should be dated or issued during the fall term (session) of the year you are applying for the funding. An exception to this would be if you have transcripts or translations that were produced earlier than 2017, but were considered final (nothing has changed on the document since it was produced).
We will first talk about provincial scholarships.
The ones we will be addressing today are the Ontario Graduate Scholarships. 
https://www.uottawa.ca/graduate-studies/students/awards/ontario-graduate-scholarship
This link takes you to the page at uOttawa with the OGS information. Please be advised that this page has not been updated yet with the new competition. The information is from the last round so it is not open for submission yet, but it is still a great source of information to prepare you for when it does open.

This is a very valuable scholarship and is open to Masters and PhD students. You must re-apply every year to continue benefitting from OGS. The following are the main requirements for the OGS scholarships, but be aware that Telfer may have specific criteria that needs to be met, this information will be posted to the OGS uOttawa site when it’s available. Even though it is a provincial scholarship program, you do not have to be an Ontario resident to apply - be a Canadian citizen, permanent resident, protected person, temporary resident visa or student study permit at the time of the OGS application deadline.

Each university establishes their own deadlines
Individual faculties may establish additional requirements – read these sections carefully
OGS awards are not transferable between universities or between faculties at uOttawa, so if you receive one at Telfer, that is where you must use it. You must submit an OGS application to each Ontario university with whom you are seeking admission to a graduate program and also to each faculty within a university in which you are seeking admission. Filling out one OGS application does not mean you will be considered for all of your choices, so if you are applying for admission at several universities, you need to submit an application for each one.

There are quotas of scholarships that are allocated to the university...uOttawa as a whole has a quota of 271 scholarships and distributes that quota to the various faculties. The majority of the scholarships are for Canadian residents but there are a small amount for international students as well, which includes students with a visa or study permit. Something to keep in mind as well, is that each student is limited to a lifetime maximum of 6 years of government funded student awards...provincial and federal awards are both government funded.
The new competition hasn’t been announced yet but last year’s deadline was December 1, for funding to start the next September-December.

https://ogs.fluidreview.com/?lang=en This is the link to the portal where you will complete your application. It says last year’s competition but should be updated soon with the new competition and then the portal will be opened again. When you create your account, you will need to use a personal email, it says not to use your uOttawa email address.

This link is a great tool, providing you with instructions on how to complete the application. https://www.uottawa.ca/graduate-studies/ogs-application-portal-step-step-instructions

The portal is where you will input all of your information, which includes your academic status, previous studies, previous awards, OGS or financial aid, the research/programs statement and contributions (which is the research proposal), your recommendation requests and your transcripts.

For Referees:
Provide them with your CV, your research/program statement, your transcripts, a sample of your writing (i.e. a well-received
essay), a list of your accomplishments worthy of mention in their letter, etc.
You must enter your referee’s contact information in the application and they will be sent a request by the system to complete the assessment in the available evaluation grid and free form text box...follow up with them to ensure this has been completed and that they have saved it after finishing – you can not submit without them. Once they have completed this, you need to log back into the system to do your final submission – it is not done automatically for you.

Since all the documents that aren’t already PDFs are scanned and uploaded, ensure they are the proper ones and that they are good quality – if they aren’t scanned properly your application will be considered incomplete and you will not be eligible. Also the system will not let you submit until your application is fully complete so carefully review your submission.
Now we will talk about some of the federal scholarships that are available to you.
This is a list of the Canada Graduate scholarships for Masters and PhD students, also known as CGS-M and CGS-D.

This link takes you to the Post Graduate programs page, which has information on all of these opportunities and others that you can explore as well. http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/index_eng.asp

The three funding agencies, SSHRC, NSERC and CIHR all offer these awards, but NSERC is the agency that coordinates the Canada Common CV.
Here are the amounts of the scholarships that we will be talking about. The Masters scholarships are the same value from each agency, as are the doctoral ones, just a slight variance in the doctoral fellowship ones.

<table>
<thead>
<tr>
<th>Scholarship Agency</th>
<th>Master’s Scholarships</th>
<th>Doctoral Fellowships</th>
<th>CGS – Doctoral</th>
<th>PGS – Doctoral</th>
<th>CGS – Master’s</th>
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</thead>
<tbody>
<tr>
<td><strong>NSERC</strong></td>
<td></td>
<td></td>
<td>$35,000 / year (for 2 or 3 years)</td>
<td>$21,000 / year (for 2 or 3 years)</td>
<td>$17,500 for 12 months</td>
</tr>
<tr>
<td><strong>SSHRC</strong></td>
<td></td>
<td></td>
<td>$35,000 / year (for 3 years)</td>
<td>$20,000 / year (up to 4 years)</td>
<td>$17,500 for 12 months</td>
</tr>
<tr>
<td><strong>CIHR</strong></td>
<td></td>
<td></td>
<td>$35,000* / yr (for 3 yrs)</td>
<td>$17,500 for 12 months</td>
<td>$30,000 plus $5000 research allowance</td>
</tr>
</tbody>
</table>

* $30,000 plus $5000 research allowance
We will not get into these scholarships today, but we just wanted to make you aware of them.

For the Vanier scholarship, you must be nominated by the university in order to be eligible, and it is valued at $50,000 per year for up to 3 years during doctoral studies. More information can be found on their website. The deadline has passed for this year, but keep it in mind for next year. [www.vanier.gc.ca](http://www.vanier.gc.ca)

The Trudeau foundation scholarship is currently under revision, including criteria and deadlines. As with the Vanier, more information regarding the Trudeau Foundation Scholarship can be found on their website, so check there often for updates. [http://www.trudeaufoundation.ca/en/programs/doctoral-scholarships](http://www.trudeaufoundation.ca/en/programs/doctoral-scholarships)
Back to the Masters scholarships from the tri-council agencies.


As previously mentioned, they are worth $17,500 for one year and these ones are non-renewable, so this is a total amount that can be obtained.

Theses are the basic requirements, more detail can be found on the website.
Some information for submissions.
All tri-council agencies, SSHRC, NSERC and CIHR use the Canada Common CV...some of you may already be familiar with it, others may need to get it set up. Here is the link to their website. [https://ccv-cvc.ca/](https://ccv-cvc.ca/)

Once you create an account and login, you can choose your funding source and CV type. Then it provides you with a large list of items to complete and it essentially becomes a database that you can access and retrieve the data you need for whatever purpose you have...different agencies or awards require different information but this way it is all in one place for you. If there are items that do not apply to your situation, it is ok to leave them blank. The website has lots of helpful information to help you fill in your CV.

The CGS-M is managed by NSERC, even if you are applying for funding from SSHRC or CIHR. Again, the links provide valuable information about completing your application, the sections that make up the application and the documents you need to provide, so please review them carefully. [https://portal-portail.nserc-crsng.gc.ca/s/login.aspx](https://portal-portail.nserc-crsng.gc.ca/s/login.aspx)

Again you will need reference assessments from people familiar with your work and who know you well...these are most likely current or former supervisors, but not proposed ones. Contact them in advance to ensure they are willing to complete this task. Once you enter their contact information they will be sent a link to complete your assessment. It is your responsibility to follow up with them to ensure that part has been completed, as late and incomplete submissions will not be accepted.

The deadline is December 1st by 8 pm via the online portal, but if December 1st is on a
weekend, the deadline shifts to the next business day. There is generally a large volume of activity close to the deadline and this can result in delays for submission, so try to submit early...late submissions will not be accepted. Results are usually available in the portal as of April 1st.
Now back to the doctoral scholarships. These are some criteria that are common to all of the agencies. You can also only submit one application per year to one agency...so if you apply to SSHRC, you can’t apply to NSERC or CIHR.

**CRITERIA COMMON TO ALL COUNCILS**
- be a Canadian citizen or a permanent resident of Canada;
- Intend to pursue, in the following year, full-time graduate studies and research in a PhD;
- not have already received or currently hold a doctoral scholarship or fellowship from SSHRC, NSERC or CIHR (including a Vanier CGS or a CGS-D or PGS-D) to undertake or complete a doctoral degree or combined MA/PhD;
For the NSERC doctoral awards, be aware that they still can accept applications for doctoral students studying in fields other than science and engineering at their discretion so don’t let that discourage you from applying. There may be some additional requirements, so please check their website. 

Also, be aware that you don’t need to submit a separate application for PGS-D...once they have received all applications, top tier applicants are offered CGS-D at $35,000 per year, and the next tier may be offered PGS-D at $21,000 per year.
You will again need to create an account and you will need to complete form 201 for the NSERC doctoral scholarships. [https://ebiz.nserc.ca/nserc_web/nserc_login_e.htm](https://ebiz.nserc.ca/nserc_web/nserc_login_e.htm). It states this application form is for a PGS-D...there is no separate application form for CGS-D – top tier applicants are offered CGS-D, next tier are offered PGS-D. Even though your application will first be evaluated internally, you still need to complete it via the online portal, and the university will be notified once you have done so and the university internal deadline is still to be determined, but last year was October 23, It could be earlier than this so please continue to check the Graduate and Postdoc website at uOttawa for updated information. The university will then send NSERC the recommended applications they have chosen for consideration. There is a link on the website to access step by step instructions for your application. Reports on the applicant – you need to choose 2 people, one of which is very familiar with your research and and other abilities, and one that is sufficiently familiar with your research to provide an informed assessment. Contact them to ensure they are willing to do this and then enter their contact information in the portal. You can set a deadline in the portal for your proposed references to complete this part, and then the system will email them with a link to complete it. Again, it is your responsibility to follow up with them to ensure they have submitted it, as your application will remain incomplete until both references have been submitted.

The university will send your application to NSERC.
Some criteria specific to SSHRC, the main difference being the subject of study.

The application portal is again managed by NSERC so don’t be worried that NSERC is in the weblink for the SSHRC scholarships. [http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/doctoral-doctorat-eng.aspx](http://www.sshrc-crsh.gc.ca/funding-financement/programs-programmes/fellowships/doctoral-doctorat-eng.aspx)
SSHRC Doctoral scholarships need to be submitted to the Graduate Studies Office of the faculty where you are studying, then they submit applications on your behalf.

https://webapps.nserc.ca/SSHRC/faces/logonFellowships.jsp
CIHR doctoral scholarship applications are submitted online via ResearchNet so you will need to create an account...this then sends it to the university for approval on your behalf, which is why the deadline is quite early. 
To apply, you will need a ResearchNet account, a CIHR PIN in ResearchNet, and a Canada Common CV Account. [https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E](https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E)
Scholarships

Tri-Council Agencies – PhD Graduate Scholarships - CIHR

CRITERIA SPECIFIC TO CIHR

Deadline: October 2, 2018 (via ResearchNet)

https://www.researchnet-recherchenet.ca/mr16/LoginServlet?language=E

- http://www.cihr-irsc.gc.ca/e/38887.html - Instructions for application and specific information required in the Canada Common CV for Doctoral Scholarships
- Sponsors (3)
  - You need to choose 3 sponsors to complete an assessment for you
  - Again, enter their contact information and they will be contacted by the system
  - Follow up to ensure it has been completed
  - You can not see the content of their assessment but you can track the progress

http://www.cihr-irsc.gc.ca/e/38887.html
We would also like to talk about the Fonds Quebecois de recherche which are for students who live in Quebec. The have 3 agencies like the Canadian tri-councils and offer Masters and PhD level scholarships.
Here are the links to the individual agency websites, just scroll to the bottom and search for funding opportunities. Once you select one to look at, it will give you all the information on full eligibility and the application process. All of the Quebec scholarships are submitted online and you can find lots of valuable information on their websites.

Preparing the research proposal section of the application
Ontario Graduate Scholarships (OGS)
https://www.uottawa.ca/graduate-studies/ogs-application-portal-step-step-instructions

Research/Programs Statement and Contributions (maximum – 700 words)

- Applicants pursuing a research based program are required to provide an outline of their research proposal.
  - For example, how will you answer your research question(s) (your approach/methodology)?
    What are your guiding research questions? What are the objectives of your research project? How will the literature help you answer your research question(s)? What is your contribution to knowledge? Contextualize your research to fit your program and/or your supervisor’s research.
  - Bibliographies and references (if any) must be included within the statement, additional space will not be provided.

- The second section is optional. However, if any research contributions exist, it is highly recommended to include them all, as it may have a major impact on the evaluation of your application.

- Please list all research contributions.

- Research contributions could be: books, monographs, book chapters, articles, conference proceedings, papers presented at scholarly meetings or conferences, articles in professional or trade journals, book reviews, published reviews of your work, research reports, policy papers, public lectures, patents, abstracts, posters, broadcast and text interviews, creative works, creative or artistic works (such as novels, videos, films, visual art works, sound recordings, exhibition catalogues), etc.

- Group contributions by category, list most recent contributions first. Categories should be divided with refereed contributions, non-refereed contributions, forthcoming contributions, submitted contributions and literary and artistic works. Please provide complete bibliographic details when applicable.

- Do not cluster a poster, a conference presentation and a journal article all relating to the same topic. List them separately.
This page gives a general overview of how these CGS-M tri-council and NSERC PhD scholarship applications are evaluated. There is a slight variance between Masters and PhD students, with Masters being more weighted towards academic excellence and the doctoral evaluations leaning more towards research ability and potential. The evaluation criteria can vary between agencies so for accurate information, please consult the agency’s website that you are applying to.
Tri-Agency CGS-M Scholarships

Outline of Proposed Research

- The attachment consists of two separate sections:
  - Outline of proposed research (maximum of one page);
  - Bibliography/citations (maximum of one page).
- Provide a detailed description of your proposed research project for the period during which you will hold the award. Be as specific as possible: Provide background information to position your proposed research within the context of the current knowledge in the field. State the objectives and hypothesis, and outline the experimental or theoretical approach to be taken (citing literature pertinent to the proposal), and the methods and procedures to be used. State the significance of the proposed research to a field or fields in the health sciences, natural sciences and/or engineering or social sciences and/or humanities, as appropriate.
- Outline the objectives of your research, the context, methodology, and contribution to the advancement of knowledge.
- If you have not yet decided on a specific project, you must still provide a detailed description of a proposed research project. You may change your research direction or activities during the course of the award. Certain restrictions may apply. Refer to the Tri-Agency Research Training Award Holder’s Guide.
- Include all relevant information in the outline. Do not refer reviewers to URLs or other publications for supplemental information.
- In the Outline of Proposed Research, provide the requested information according to the guidelines and format standards outlined in the Presentation Standards.

NSERC Doctoral Scholarships

http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/instructions/201/pgs-pdf_eng.asp#appinfo

Outline of Proposed Research (one page – maximum)

- Provide a detailed description of your proposed research project for the period during which you are to hold the award. Be as specific as possible. Provide background information to position your proposed research within the context of the current knowledge in the field. State the significance of the proposed research to a field or fields in the natural sciences and engineering (NSE). State the objectives and hypothesis, and outline the experimental or theoretical approach to be taken (citing literature pertinent to the proposal), and the methods and procedures to be used. You are encouraged to indicate how sex, gender and diversity considerations have been taken into account in your proposed research, when applicable. While this is not an evaluation criterion, accounting for sex, gender and diversity has the potential to make research more rigorous and more useful.
- You should not repeat the information found in the “Theses completed or in progress” section, but may refer to it.
- Include all relevant information in the outline. Do not refer members to URLs or other publications for supplemental information. Such additional information will not be reviewed by members.
- If the proposed research is a continuation of your thesis, clearly state the differences between work done for your thesis and the research activities outlined in this proposal.

http://www.nserc-crsng.gc.ca/OnlineServices-ServicesEnLigne/instructions/201/pgs-pdf_eng.asp#appinfo
Scholarships

SSHRC Doctoral Scholarships

Program of Study (maximum – 2 pages)

- Describe your proposed program of study in non-technical terms. Avoid jargon and acronyms and ensure that your proposal is written in clear, plain language easily understandable to a multidisciplinary committee.
- Ensure that your text includes the requirements listed under the appropriate category below, especially with respect to your thesis proposal.
  - Clearly state your current level of study (e.g., in the second year of doctoral studies, etc.).
  - Indicate what stage you are at in your thesis.
  - Provide the name of your doctoral studies supervisor, if known.
  - Provide an outline of your thesis proposal, including, for example, the research question, context, objectives, methodology and contribution to the advancement of knowledge.
  - Describe what you hope to accomplish during the award tenure, and what will remain to be done before you obtain your degree.
- If your proposed research is related to health or psychology, justify your submission of this proposal to SSHRC (rather than to the Canadian Institutes of Health Research or the Natural Sciences and Engineering Research Council), based on the guidelines for the eligibility of subject matter at SSHRC.

CIHR Doctoral Scholarships
http://www.cihr-irsc.gc.ca/e/38887.html#t4

Research proposal (maximum 1 page)

- Research Project Summary
  - The research project summary should be completed in collaboration with the proposed supervisor(s).
  - The research project summary should be written in general scientific language, which is an important skill to acquire for future success in the research environment as applications are being reviewed by multi-disciplinary committees.
  - Include the specific hypothesis of the research and describe the applicant's role on the project.
  - The research project summary is the most important part of the application. Applicants and their supervisor(s) should ensure that it provides a concise account of the subject matter, an overview of each part of the research plan, specific project aims and the methodology. The summary should reflect the significance of the project.

http://www.cihr-irsc.gc.ca/e/38887.html#t4
Research proposal

How do build a research proposal?

1. Research question
   • Goal of the research

2. Context/ literature review/ theoretical framework/ hypothesis
   • Positioning in regards to supervisor(s)

3. Methodology

4. Contribution or significance
Contact Information

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