**DIRECTED READING IN MANAGEMENT REGISTRATION FORM**

COURSE CODE MGT 7998 (3 un.)

SESSION FALL \_\_\_\_ WINTER \_\_\_\_ SUMMER \_\_\_\_

STUDENT'S NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STUDENT #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF PROFESSOR­­­­­­­­­­­­­­­­­­­­ SUPERVISING THE DIRECTED READING:

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TITLE / TOPIC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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SPECIFY PhD REQUIREMENT BEING SATISFIED:

(i.e. This directed reading will replace a field course)

**SIGNATURES**

I have agreed to supervise this student in the directed readings module specified above; **the syllabus for this directed reading is attached.**

\*SIGNATURE OF SUPERVISOR DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*SIGNATURE OF PROFESSOR SUPERVISING THE DIRECTED READING:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (if different from thesis supervisor)

DATE:\_\_\_\_\_\_\_\_\_\_\_\_

**(For office use only)**

APPROVED by the DIRECTOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_

REFUSED for the following reason(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**GUIDELINES FOR DIRECTED READINGS IN MANAGEMENT**

1. It is the student's responsibility to find a full-time professor of the School willing to supervise

 and direct the module.

1. Prior to registering for this module, the student and the professor responsible for the

 supervision will prepare a syllabus (template available) of the proposed directed readings

 module outlining:

* the topic to be covered and a detailed outline of the content;
* the method of evaluation (written or oral examinations, exercises, papers); and
* a list of required readings which the student may need to develop further.

The directed readings can be in the student’s general thesis research area but must not serve as a directed study specifically for the thesis topic. That is, the directed readings should not serve as a literature review for the thesis topic.

3. In order to register, the student must complete a service request (service request type: **“Modification or cancellation of registration”**). To the service request, the student needs to complete and attach the documents listed below:

* [Modification or cancellation of registration (Graduate Studies form)](https://www.uottawa.ca/graduate-studies/sites/www.uottawa.ca.graduate-studies/files/esup5227_e.pdf)
* Directed reading registration form (page 1 of this document)
* Syllabus (see directed reading MGT 7998 template)