



Request for Re-evaluation Student Services Centre Undergraduate Programs

Date	Course code	
Given name	Professor's name	
Surname	Term	Year
Student number	To be evaluated	
Telephone	Date of the exam Due date of the assignment	
uOttawa email	Mark obtained	

Before submitting this form, please read carefully the academic regulation *10.3 Revision of grades and appeal* posted on the following website <http://www.uottawa.ca/about/policies-and-regulations/academic-regulations>

As stated in this regulation, “*students who are not satisfied with their grade after discussing the matter with their professor can ask for a grade review.*” Therefore, please indicate the date of your meeting with the professor _____.

Please clearly indicate which elements you would like to be re-evaluated and justify the reasons for **each** element. As stated in this regulation, “*the chair of the academic unit, or a designate, asks at least one other professor to review the test or assignment under appeal and forwards all documents from the student and the grading professor to this reviewing professor*”, therefore we cannot review elements such as oral presentations or class participation. Only written work can be re-evaluated.

Reason for request :

(Please indicate clearly what you want to be reevaluated. Otherwise, it will not be re-evaluated.)