



## MANDATORY COURSE SEQUENCE BCom option in Human Resource Management

2025 Version

### First Year (30 units)

		Term	Prerequisites
ADM 1300	Introduction to Business	F	
ADM 1301	Business and Society	W	
ADM 1305	Mathematics for Business	F	
ADM 1340	Financial Accounting	W	ADM 1300
ADM 1370	Applications of Information Technology for Business	W	ADM 1300
ECO 1102	Introduction to Macroeconomics	W	
ECO 1104	Introduction to Microeconomics	F	
ENG 1131	Effective Business English	F	
ELECTIVE:	Course from another faculty	F	
ELECTIVE:	Course from another faculty	W	

### Second Year (30 units)

		Term	Prerequisites
ADM 2302	Business Analytics	F/W	ADM 1305 or MAT 1302, ADM 1370
ADM 2303	Statistics for Management	F	ADM 1305 or MAT 1300 or MAT 1329
ADM 2304	Applications of Statistical Methods in Business	W	ADM 2303
ADM 2320	Marketing	F/W	ADM 1300
ADM 2336	Organizational Behaviour <sup>1</sup>	F	ADM 1300
ADM 2337	Human Resource Management <sup>1</sup>	W	ADM 2336
ADM 2341	Managerial Accounting <sup>1</sup>	F/W	ADM 1340
ADM 2381	Business Communication Skills	F/W	30 units, including ADM 1300, ENG 1131
ELECTIVE:	Course from another faculty (2000-level or higher)	F/W	
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### Third Year (30 units)

		Term	Prerequisites
ADM 2350	Financial Management	F/W	ADM 1340, ADM 2303 (or concurrently), ECO 1102, ECO 1104
ADM 2372	Management Information Systems	F/W	ADM 1370
ADM 3301	Operations Management	F/W	ADM 2302, ADM 2304
ADM 3318	International Business	F/W	ADM 2320, ADM 2350, ADM 2381
ADM 3333	Staffing Organizations <sup>1</sup>	F	ADM 2337
ADM 3334	Industrial Relations <sup>1</sup>	F	ADM 2337
ADM 3337	Compensation Administration <sup>1</sup>	F	ADM 2337
ELECTIVE:	ADM course	F/W	
ELECTIVE:	ADM course	F/W	
ELECTIVE:	Course from another faculty (2000-level or higher)	F/W	

### Fourth Year (30 units)

Minimum of 12 units of 4000-level ADM courses required to graduate

		Term	Prerequisites
ADM 4311	Strategic Management <sup>1</sup>	F/W	All ADM core courses of levels 1000, 2000 & 3000
ADM 4336	Occupational Health & Safety <sup>1</sup>	W	ADM 2337, ADM 2381
ADM 4338	International Training and Development for Sustainability <sup>1</sup>	F/W	ADM 2337, ADM 2381
ADM 4339	Strategic Human Resource Planning <sup>1</sup>	W	ADM 2381, ADM 3333, ADM 3334, ADM 4338 (corequisite)
* ELECTIVE:	ADM course	F/W	
ELECTIVE:	Elective	F/W	

**Bold courses = Human Resource Management option courses**

\* Suggested course: ADM 3338 Principles of Negotiation; ADM 4337 Managing Change

<sup>1</sup> Courses recognized by the HRP of Ontario for the CHRP designation: [www.hrpa.ca](http://www.hrpa.ca)

Students seeking the professional designation in Quebec should consult the proper resources including: [www.orhri.org](http://www.orhri.org).

Students with advanced standing units and students interested in obtaining a professional designation must contact the appropriate association to confirm their eligibility.

ADM courses at the 4000 level are reserved for students in specific programs who have completed at least 33 units from ADM core courses, including ADM 2381. **ENG 1131/FRA 1518 and ADM 2381/ADM 2781 must be taken in the language of program.**

**Mandatory course sequence to follow in order to complete the program in four years.** Course enrolment is possible via **uoCampus** accessible through the uoZone portal ([www.uozone.uottawa.ca](http://www.uozone.uottawa.ca)). Some courses are not offered every term; students must consult <https://www.uottawa.ca/current-students/course-timetable> to verify when each course is offered. All prerequisites must be successfully completed before enrolling in a course.

Students must consult [telfer.uottawa.ca](http://telfer.uottawa.ca) > **Students/BCom/Academic Regulations** to familiarize themselves with all University of Ottawa and Telfer School rules and regulations.

Students are responsible for confirming their enrolment regularly by consulting their uoZone account and for ensuring that they satisfy the requirements of their program in order to graduate.

Students should communicate with the Student Services Centre (DMS1100) should they have any questions regarding their studies, academic regulations or the requirements of their program.

The Telfer School of Management reserves the right to change or cancel courses which are printed on this document.