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| **Bachelor of Commerce, option in Business Analytics, Coop** |
| **Fall 1st Year**ADM 1300ADM 1301ECO 1104ENG 1131OPT\* | **Winter 1st Year**ADM 1305ADM 1340ADM 1370ECO 1102OPT | **Spring/Summer 1st Year**No courses |
| **Fall 2nd Year**ADM 2302ADM 2303ADM 2336ADM 2341ADM 2372 | **Winter 2nd Year**ADM 2304ADM 2320ADM 2350ADM 2381OPT 2XXX | **Spring/Summer 2nd Year**ADM 2901 (Work Term) |
| **Fall 3rd Year****ADM 3305** **ADM 4307****ADM 4363**ADM electiveOPT 2XXX | **Winter 3rd Year**ADM 3901 (Work Term) | **Spring/Summer 3rd Year**ADM 2337ADM 3301ADM electiveElective course (OPT or ADM) OPT 2XXX |
| **Fall 4th Year**ADM 3902 (Work Term) | **Winter 4th Year**ADM 3318**ADM 3303****ADM 4964**ADM electiveElective course (OPT or ADM) | **Spring/Summer 4th Year**ADM 4901 (Work Term) |
| **Fall 5th Year**ADM 4311**1 BA\***Elective course (OPT or ADM)Elective course (OPT or ADM)Elective course (OPT or ADM) | **Winter 5th Year**No courses | **Spring/Summer 5th Year**No courses |

* **BA\* = ADM 3308, ADM 3316, ADM 3323**
* **Bold courses = Business Technology Management option courses**
* OPT: Elective units from another faculty. At most six of these units can be at the 1000 level.
* \*Recommended out-of-faculty elective: ITI 1120.
* Recommended out of faculty electives: ITI 1121, SEG 2105.
* Four (4) ADM 4000 level courses required to graduate (including ADM 4311).
* ADM courses at the 40000 level are reserved for B.Com. students who have completed at least 33 units from the ADM common core courses, including ADM 2381/2781.

Full-time status must be maintained during study terms. Any change request to the work/study sequence as well as an international study exchange must be approved by the CO-OP Office. Following this course sequence does not guarantee admission to Coop, nor does it guarantee availability in courses.

In the occurrence of scheduling conflicts or changes in your work term sequence, please contact an Academic Specialist at the Telfer School of Management to plan a personalized course sequence (undergraduate@telfer.uOttawa.ca).

If you have not followed this course sequence, you may not be able to finish within the suggested timeframe.

A report must be submitted for each work term. Consult the [Work term reports guidelines](https://coop.uottawa.ca/en/coop-students/programs) for specific requirements.

Course enrolment is possible via uoCampus accessible through the uoZone Portal ([www.uoZone.uOttawa.ca](http://www.uoZone.uOttawa.ca)). Some courses are not offered every term; students must consult [www.timetable.uOttawa.ca](http://www.timetable.uOttawa.ca) to verify when each course is offered. All prerequisites must be successfully completed before enrolling in a course.

Students must consult [www.telfer.uOttawa.ca](http://www.telfer.uOttawa.ca) ⮚ Students/BCom/Academic Regulationsto familiarize themselves with all University of Ottawa and Telfer School rules and regulations.

Students are responsible for confirming their enrolment regularly by consulting their uoZone account and for ensuring that they satisfy the requirements of their program in order to graduate.

Students should communicate with the Student Services Centre (DMS 1100, undergraduate@telfer.uOttawa.ca) should they have any questions regarding their studies, academic regulations or the requirements of their program.

*The Telfer School of Management reserves the right to change or cancel courses which are printed on this document.*

*Last modification: February 2022*